



British Columbia Table Tennis Association
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Risk Management Policy

Oct 11, 2025

Purpose

BCTTA will establish and guide how risk management is performed within all activities undertaken by BCTTA effectively manage risk associated with protecting BCTTA staff, volunteers, and participants from harm, meeting business and strategic objectives, and to protect BCTTA from financial or reputational harm.

Effective risk management has the following benefits for BCTTA:

- a. Prevents or limits injury or losses to BCTTA, its members, and affiliated clubs
- b. Help to protect BCTTA and its members against litigation.
- c. Ensures that BCTTA is compliant with all applicable laws, regulations, and standards.
- d. Promotes improved business management and human resource management practices.
- e. Enhances BCTTA's brand, reputation and image in the community.

Standards

- a. The Board of Directors are responsible for ensuring there is Risk Management Policy in place.
- b. BCTTA administrators and Board of Directors are responsible for identifying risks and applying the appropriate measures in accordance with the Risk Management Procedures.
- c. All Directors, administrators, staff, and volunteers have a responsibility to take appropriate measures with their scope of authority and responsibility to identify, access, manage, and communicate risks.

Definitions

Risk — the chances of something negative occurring that will impact BCTTA. It is measured in terms of Likelihood and consequences.

Risk Management — the process of identifying, monitoring and managing potential risk in order to minimize the negative impact they may have on and organization.

Risk Management Office — A board of member who is the chair of the Risk Management Committee, responsible implementing and monitoring this policy.

Guidelines

BCTTA's Risk Management Guide outline the Risk Management Process and procedural steps required to identify, assess and treat and communicate risks.

The Board has designated a BCTTA Risk Management Officer, responsible for the implementation, maintenance, and communication of this policy.

Members and affiliated organizations are encouraged to prepare similar policies to govern the management of risk with their jurisdictions.

Compliance to BCTTA Governing Documents

All members, organizations must comply with the applicable Bylaws, Rules and Regulations, and Policies., other policies, regulations, directives and decisions of Table Tennis Canada at all the time.